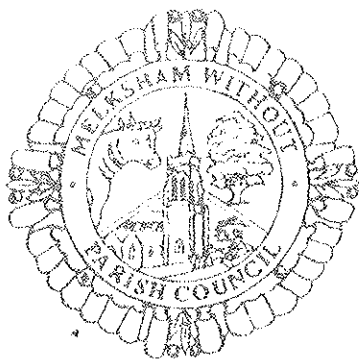




MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

Sports Pavilion, Westinghouse Way,
Bowerhill, Melksham,
Wiltshire. SN12 6TL
Tel: 01225 705700

Email: clerk@melkshamwithout.co.uk

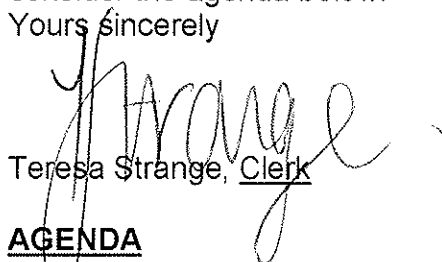
Web: www.melkshamwithout.co.uk

Monday 24th July 2019

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 29th July 2019, at 7.00pm** at **NEW MEETING VENUE, 1 Swift Way, off Westinghouse Way, Bowerhill Industrial Estate, Melksham, SN12 6GX** to consider the agenda below.

Yours sincerely


Teresa Strange, Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
 - a) Invitation to Melksham Splashpad Launch Event Sat 3rd August
2. To receive **Apologies** and consider approval of reasons given.
3.
 - a) To receive **Declarations of Interests**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered
4. To consider holding items **in Committee due to confidential nature (15b & c)***
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
5. **Public Participation**
6.
 - a) To approve the **Minutes of the Full Council** meeting held on 24th June
 - b) To note feedback received from **Wiltshire Council School Place Commissioning** further to consultation response on **Melksham Oak extension** (arising from 102/19b) and update following consultation event
 - c) To consider additional guidance received and quote for new **signage for Community Access Defibrillators** (arising from 100/19d)

Serving rural communities around Melksham

7. **Planning:**

- a) To approve the Minutes of the **Planning Committee** meetings held on 15th July
- b) To formally approve Planning Committee Recommendations
- c) To receive feedback from councillors attending Planning Training on 22nd July

8. **Finance:**

- a) To note **Income & Expenditure** reports for June 2019
- b) To note receipt of **CIL funding** and response to queries on non eligibility
- c) To agree two finance cllrs to authorise monthly payments for July and August
- d) **Quarterly reports** for Qtr 1 (April, May, June):
 - i) To consider Budget vs Actual report
 - ii) To note Bank Reconciliation
 - iii) To note VAT reclaim submitted
- e) To receive verbal report if any residents have **exercised their right to inspect accounts** during inspection period
- f) To note national **Precept Statistics** for 2019/20

9. **Asset Management:**

- a) To note Minutes of **Shurnhold Fields** Working Party 27th June (to follow)
- b) To note vandalism at **Hornchurch Road play area** and BRAG picnic area and action taken
- c) To consider recreational uses at **Bowerhill Sports field**:
 - i) Golf practice
 - ii) Organised football training (not booked)
 - iii) Potential dedicated boules playing surface
 - iv) Target audience for outdoor gym equipment
- d) To note Minutes of Joint **Shaw Hill Playing Field improvement** project working party meeting 11th July
- e) To note correspondence regarding lighting of **bonfires at Allotments** and consider any changes to Allotment tenancy agreement before start of new rental period
- f) To receive report on final bookings for **Bowerhill Sports Field** for next season and approve purchase of additional goal posts to allow additional pitches to be marked up
- g) To receive feedback from BASRAG and Parish council meeting regarding new and existing village hall in Berryfield
- h) To received feedback from residents regarding plans to install "Age Friendly" benches

10. **Highways & Streetscene**

- a) To consider correspondence regarding review of existing **speed limit on B3107 Challeymead**
- b) To consider any requests for the **Substantive Highways Scheme Fund** for 2019/20
- c) To note request for another bin from Wiltshire Council in Bowerhill
- d) To note update on **weedspraying** in the parish

11. Grass cutting

- a) To consider response to Wiltshire Council on local priorities for regular grass cutting balanced with areas to be left fallow for wildlife habitat
- b) To consider complaints received about Wiltshire Council grass cutting and if further action to be taken:
 - i) Verges within residential areas
 - ii) Amenity areas
- c) To note legal advice received about format for next grasscutting invitation to tender and consider future action

12. Wiltshire Council Electoral Services

- a) To consider any additional responses to the **Polling District and Polling Place Review** Consultation (*previously considered at February Full Council meeting Min. 444/18*)
- b) To note formal request for any **Community Governance Review** requests (*already considered at June Full Council meeting Min. 101/19c*)

13. Consultations

- a) To consider responses to consultation on **Data Sharing Code of Practice**
- b) To consider responses to consultation on **Wiltshire Council's Licensing Policy**

14. Community projects/partnership organisations:

- a) To consider correspondence from resident regarding improvements to **broadband in Redstocks**
- b) To note update on **surface water and land drainage projects in Beanacre and Whitley**
- c) To note update on **Beanacre First Time Sewage** options
- d) To consider any action regarding Wiltshire Council's pledge to be **Carbon Neutral by 2030**

15. Staffing & Resources

- a) To approve participation with Wiltshire Council on **Apprenticeship Case Study**
- b) To note Minutes from **Melksham Campus Project** meeting 3rd July *
- c) To receive report following **Clerk's Appraisal** *